

**Newaygo County Mental Health**  
**Minutes of the Regular Meeting**  
**September 8, 2022**  
**10:00 a.m.**

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:00 a.m. on Thursday, September 8, 2022 in the Board Conference Room.

Member Parker opened the meeting with prayer.

**Roll Call**

Members Present: Ralph Bell, Kathy Broome, Ken DeLaat, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Wayne Mast, Cheryl Parker, Michelle Petz, Helen Taube (arrived 10:38 a.m.), and Sue Twing

Members not present: Sarah Boluyt

Others Present: Director Carol Mills, Jeff Labun, COO (Zoom); Denise Russo-Starback, Clinical Director and Shannon Woodside, recording secretary

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Kolk, supported by Member Broome, to approve the as presented. No discussion; motion carried unanimously.

**Approval of Regular Minutes**

**Motion** by Member Kolk, supported by Member Kellerman, to approve the minutes of the Annual Public Hearing and Regular Board meeting of August 18, 2022 with amendment to add Michelle Petz to Members Present. Discussion took place; motion carried unanimously.

**Presentation**

Denise Russo-Starback gave a follow-up on Human Trafficking and Child Exploitation from a training she attended. Questions were addressed.

**Directors Update**

Reviewed Director Mills written report, questions were addressed.

**Executive Committee**

Reviewed minutes from September 1, 2022.

*Board of Directors Assessments*

Individual Board Member Self-Assessment, Assessment of Full Board Functioning, and Individual Board Member Self-Assessment Governance Competencies were reviewed and discussion took place.

*Art Wunsch Award*

**Motion** by Member Broome, supported by Member Parker, to award the 2022 Art Wunsch Advocacy award to Coleen Quick. Discussion took place; motion carried unanimously.

*Director's Contract*

**Motion** by Member Twing, supported by Member Taube, to approve an 8% raise for the Executive Director, effective August 15, 2022.

**Finance**

Reviewed minutes of September 6, 2022.

Check Register, Cash Statement and Finance reports were reviewed with inquiries addressed by Jeff Labun, Chief Operating Officer.

*FY 22 Amended Budget*

**Motion** by Member Kolk, supported by Member Koopmans, to approve Amended Budget for Fiscal Year 2022 and that the Executive Director and the Chief Operating Officer are authorized to change line items within the total budget allocation. Discussion took place; motion carried unanimously.

*FY 23 Initial Budget*

**Motion** by Member Kolk, supported by Member Koopmans, to approve Initial Budget for Fiscal Year 2023 and that the Executive Director and the Chief Operating Officer are authorized to change line items within the total budget allocation. Discussion took place; motion carried unanimously.

*FY 23 performance Based Compensation*

**Motion** by Member Kolk, supported by Member Taube, to approve Performance Based Compensation as presented. Discussion took place; motion carried unanimously.

*Health Insurance Law Waiver/Public Act 152*

**Motion** by Member Kolk, Supported by Member Parker, to approve Health Insurance Law Waiver in accordance with Public Act 152 of 2011 section 8, I move that the Newaygo County Mental Health Board, as a public employer defined in section 2(f) of the Act, exempt itself from the requirements of PA 152 of 2011 for the fiscal year 2022-2023. Discussion took place; motion carried unanimously.

*Contract List*

**Motion** by Member Kolk, supported by Member Twing, to approve Contract List for Fiscal Year 2022 as presented. No discussion; motion carried unanimously.

*FY23 Medicaid Subcontract*

**Motion** by Member Kolk, supported by Member Mast, to authorize the Executive Director to sign the Mid-State Health Network and Community Mental Health Program Managed Mental Health Supports and Services Contract for Fiscal Year 2023. No discussion; motion carried unanimously.

No meeting scheduled.

**Policy Committee**

No meeting scheduled.

**Recipient Rights**

Next meeting is November 14, 2022 at 10:00 a.m.

**Consumer Advisory Committee**

No meeting scheduled.

**Promotion & Education Committee**

No meeting scheduled.

**Mid-State Health Network (MSHN)**

Next meeting is September 13, 2022.

**Community Mental Health Association (CMHA)**


Member Kellerman reported that the Steering committee meeting was coming up and the Board of Directors will be discussing Bob Sheehan's contract.


**Communications from the Public**

Member Bell thanked the board members that were able to attend Empowerment Networks end of the year fishing and picnic.

**Adjournment**

**Motion** by Member Broome, supported by Member Twing, to adjourn the meeting at 11:50 a.m. No discussion; motion carried unanimously.

  
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Ken DeLaat, Chair

  
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Helen Taube, Secretary